



## **Friends of Hartwell Primary School**

### **AGM AGENDA**

Tuesday 5<sup>th</sup> October at 6.30pm

Venue: Hartwell Primary School Hall

Co-Chair: Sophie Spence and Louise Ball

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1. Apologies
2. Agreement of Minutes from the meeting held on 7<sup>th</sup> September
3. Chair's Report
4. Treasurer's Report
5. Headteacher's Report
6. Officer Election
  - a. Chair
  - b. Secretary
  - c. Treasurer
7. Election of Committee
8. Any Other Business

MEETING CLOSE

*A brief meeting will follow where the Chair will welcome the new committee and agree the date of the next full meeting.*