



15th March 2019

Dear Parent/Guardian,

We will be holding our Spring Term Parents' Evenings for all Classes on **Wednesday 3rd and Thursday 4th April 2019**. The focus for these meetings is to update you on the progress your child is making against the targets previously set and the support they need to continue to move forward. You will also have a chance to look at your child's work.

The form below indicates the times when your child's class teacher will be available. It is important that the form is returned as quickly as possible, as appointments are made on a "first come, first served basis".
Please return forms no later than Friday 22nd March 2019.

Due to constraints of time, we stress that consultations must be kept to a maximum of 10 minutes. If you find that you do need longer to discuss an issue with your child's class teacher an appointment can be made for another time.

Please note that all clubs other than Next Generation Tag Rugby and Hotshots Basketball are cancelled the week commencing 1st April 2019

I will be holding a Parent Council Café session in the Staff Room on Wednesday 3rd April from 6pm to 7pm, please do pop in.

The Friends of Hartwell Primary School will be serving refreshments on both evenings, any donations of cakes or biscuits would be gladly received.

Yours sincerely,

J. Pardon
 Headteacher

PARENTS' EVENING

Please clearly mark your 1st and 2nd choice by the appropriate date and time you would prefer to have an appointment.

	Wednesday 3 rd April	Thursday 4 th April
3.30 – 4.00		
4.00 – 4.30		
4.30 – 5.00		
5.00 – 5.30		
5.30 – 6.00		
6.00 – 6.30		
6.30 – 7.00		

Signed Child's Name..... Class

We also have a child in Class.....

PARENT'S EVENING, SPRING 2019

The time you have been allocated for

is..... on Wednesday 3rd / Thursday 4th April 2019