



Friday 20th March 2020

Covid-19 Update

Dear Parents,

I am pleased that I am now in a position to finalise arrangements moving forward.

Please follow the link for the list of workers who are critical to keep our country functioning: [click here](#). To confirm, it only has to be one parent in a two parent family to enable you to have access to a childcare place at school.

Everyone is expected to apply social distancing so our school provision is only to be used when absolutely necessary as I also need to consider our staff team's health and safety too.

Critical Workers and Parents of children in the 'vulnerable group' – What happens next:

If you are a critical worker and haven't let me know yet, please do so urgently. Thank you to those of you who have already let me know that you are a critical worker; we will email a booking request form to you imminently. I ask that you complete this and send it back as soon as you can (today ideally). As an absolute minimum, (if you cannot get the completed form returned to me today) I will need to know who we have in school on Monday; you can let me know via email.

School will be open from 8am to 5:30pm, Monday to Friday, this includes during the Easter Holidays. The booking form will detail session timings. As required, breakfast will be available, as will a 'hearty' snack at around 4pm. Your child will need to bring a packed lunch. If your child is eligible for free-school meals (this is not universal infant free school meals) you will also need to provide a packed lunch, however later in this letter I will document how you are financially supported to do this.

Upon drop off of your child/ren's first booked session, I will need to see evidence that you are a critical worker. Your id badge or a company document with your name on it will be great. Please don't be offended if I ask you about your job role.

Free School Meals

For the next two weeks we will be providing the free school meal provision in the form of cash, following that, we are exploring how a voucher system could work. If you are a parent whose child is eligible for free school meals we will be contacting you directly to come and collect this money between 2:30pm-4pm today. If you are a family who are already self-isolating, the money will be delivered to your house.

School Contact during period of closure

During this indefinite period of school closure, I ask that contact should primarily be through my email. As we are applying social distancing, we will only have a 'skeleton staff' in school each day, with the majority working from home therefore phones will not necessarily be answered and no-one will be in the school office.

Thank You

I know I keep saying it, but I am completely overwhelmed and humbled by the wonderful support parents have shown the whole team. We love what we do and feel incredibly sad that we don't get to do what we love most in this period of uncertainty.

Best wishes,

Mrs Jamie Pardon