

# Hartwell Primary School A Church of England Academy



Hartwell Primary  
School

## PROSPECTUS



*'Believe, Aspire, Grow'*

# **Hartwell Primary School** **A Church of England Academy**

## **Headteacher's Welcome**

At Hartwell Primary School our children are at the heart of everything we do. Our ethos is wonderfully unique in the way our Christian traditions and values drive our high expectations and aspirations and provide nurture and care for all.

I am proud to be the Headteacher at our school and I am expertly supported by Mrs Sally McCulloch, Deputy Headteacher. Our whole team work with dedication to enable our children to flourish in all areas of life.

## **History**

In April 2011 Hartwell Primary School became the first Church of England Primary Academy in Northamptonshire. The achievement of this status reflects our pride in our school, the confidence in our leadership team and the desire to sustain our school as a forward thinking organisation.

The School is Voluntary Controlled and, recognising its historic foundation, the school will preserve and develop its religious character in accordance with the principles of the Church of England. This includes respecting other faiths and working in partnership with the church in the parish of St John the Baptist Hartwell and at diocesan level.

## **Our School—Aims and Ethos**

At Hartwell Primary School our guiding Christian Values and resolute belief that all children can achieve mean that we support and challenge every child to aim for the highest standard in who they are and all they do.

We aspire for our children to achieve their full potential in every way so that they develop a lifelong love of learning in order to experience life in all its fullness.

**We do this by:**

- Providing a welcoming, secure and inclusive environment which stimulates our learners to be confident, hardworking and to respond positively to challenge
- Promoting personal responsibility, good citizenship and Christian and British Values that develop high behavioural and moral standards
- Delivering a rich curriculum which ensures balance and breadth, and prepares our children for their future
- Delivering learning that is challenging and fun which meets the individual needs of our children
- Encouraging respect for all and active engagement with our community and the wider world

The schools aims are aligned with the core **British Values** of: Democracy, Rule of law, Individual liberty, Mutual respect and Tolerance. More information on these values can be found on the school website.



**H** is for **honesty** every day

“Better to be poor and honest than rich and dishonest”, Proverbs 28 v 6

**A** for **achievement** and aspiration in every way

“A person will reap exactly what he sows”, Galations 6 v 7

**R** is **respect** in what we do

“Respect everyone – love your fellow believers”, 1 Peter 2 v 17

**T** is for **trust** between me and you

“Trust in the Lord – he helps and protects you”, Psalm 117 v 9

**W** is for **well-being**, be confident in what you say

“A peaceful heart leads to a healthy body”, Proverbs 14:30

**E** is **enthusiasm** at work and play

“Whatever you do work at it with all your heart”, Colossians 3 v 23

**L** is for **listening** with kindness and care

“Listen and understand”, Matthew 15 v 10

**L** is for **loving** God’s world which we share

“Love conquers all”, Proverbs 10 v 12

*‘Believe, Aspire, Grow’*

## **Safeguarding Pupils**

Hartwell Primary School is committed to safeguarding and promoting the welfare of all of its pupils. School staff, governors and volunteers are expected to demonstrate this commitment and follow the school policy in all elements of their work. At Hartwell Primary School we achieve this through:

- Establishing and maintaining an environment where children feel secure and are encouraged to talk and are listened to.
- Ensuring that staff are able to identify welfare concerns and take appropriate action to address their concerns.
- Ensuring children know that there are adults in the school whom they can approach if they are worried.
- Including opportunities in PHSE curriculum for children to develop the skills they need to recognise, and stay safe from, abuse.
- Recognising that each pupil's welfare is of paramount importance and that some children may be especially vulnerable to abuse e.g. those with special educational needs, those living in adverse circumstances e.g. those who witness violence.

Rigorous internal systems are in place to ensure safeguarding at a high level. Further information can be found on the Safeguarding page of our website.

## **Admissions**

We have 30 places available for Reception pupils each September and we encourage parents to visit our school to see what a happy and vibrant place we are. We hope that you will find Hartwell to be everything you would want for your child's education.

Once you have made your decision to apply for a place here at Hartwell Primary, you will need to apply for a place through Northamptonshire County Council: **0300 126 1000** and ask for School Admissions or visit their website at:

<https://www3.northamptonshire.gov.uk/councilservices/children-families-education/schools-and-education/school-admissions/Pages/default.aspx>

For full details regarding admissions, please see the Admissions section on our website.

We endeavour to make the curriculum as stimulating as possible for our children. We have developed our curriculum based on knowledge, skills and problem-solving. We believe that reading is an essential skill for accessing learning throughout life, so children are introduced to high quality children's books throughout the curriculum.

Children are engaged in each new topic with a 'key' which opens up the new topic to them by providing a creative and stimulating experience, exciting them for their future learning. At the end of the topic our children will 'lock' the topic by celebrating their successes of what they have achieved in their learning.

English and Maths are taught daily providing both pace and challenge for our children. We work hard to provide a broad and balanced curriculum which includes many varied and exciting opportunities. We are fortunate to have a range of technology and devices to ensure high quality teaching of computing skills. The children are then able to apply these skills to developing other elements of the curriculum.

With our growth mindset approach, the children are in a wealth of learning opportunities across a wide range of subjects. English, Maths and computing skills give the solid foundation for children to explore and challenge themselves in other subjects opening up the world of learning.

We believe that children learn best through practical and real experiences. For this reason we deem it important that we provide opportunities, where appropriate, for educational visits related to work being undertaken in school.



### **Collective Worship**

The act of Collective Worship is an integral part of each school day. Our programme of worship supports the continuing development of our school aims and ethos by:

- reaffirming the Christian ethos of our school
- reflecting on the schools Christian value and core British values
- contributing to the children's understanding of the nature of God as revealed in the person of Jesus Christ
- providing our children with appropriate support to develop their individual thoughts and beliefs
- introducing important stories, prayers, bible stories as elements of Christian belief
- contributing to the spiritual, moral, social and cultural development of all children
- providing opportunities for reflection and personal growth
- appreciating that people differ and approaching related issues in a spirit of openness
- preparing for opportunities, responsibilities and experiences of life

We are a Church of England Academy. We use the Local Education Authority's agreed syllabus for the teaching and planning of Religious Education. This syllabus engages children in holding balanced and informed conversations about religion and belief.

### **Homework**

Homework is set regularly each week by the class teacher. More detailed information is sent to parents from your child's class teacher and through our home/school diaries. Homework information is also available through our Homework Policy: [http://www.hartwellschool.com/images/policy\\_documents/teacher/Homework-Policy-Spring-2018-with-grid.pdf](http://www.hartwellschool.com/images/policy_documents/teacher/Homework-Policy-Spring-2018-with-grid.pdf)

### **Special Educational Needs and Disabilities (SEND)**

We follow the Local Education Authority's 'Code of Practice' for Special Needs and Disabilities. We work closely with parents, external agencies and the information we have from tracking our pupils' attainment. We use individual educational programmes for planning which identify targets, appropriate organisation of support and resources to help the child.

### **Extra-Curricular Activities**

We offer a wide range of club activities for our children. These take place during lunchtimes, before and after school. Details of these are made known to the children and parents. Teachers and parents volunteer their time for these activities and children who join are expected to show commitment. We also use some outside providers for

activities such as basketball. Parents are asked to make payment for these sessions.

We are very proud of being a musical school; we offer the children a broad range of specialist instrumental teaching. At present this includes: strings, guitar, brass, woodwind and drums. Again parents are asked to fund the employment of specialist teachers from the peripatetic music service if they would like their children to benefit from this teaching.

## **Keeping Healthy and Safe**

At Hartwell Primary School we want our environment to be a stimulating place to learn so we aim to provide a healthy and safe environment for our children, promoting self-confidence, wellbeing and safety.

### **Sport**

We are very keen on sporting activities with high quality PE lessons and a range of sporting extra-curricular activities, including a weekly family friendly running club.

For full details of our extra-curricular clubs, please see our website.

We also engage in sporting events with other local schools with the support of Elizabeth Woodville School, North. This provides our children fantastic opportunity to represent our school at sport in both competitive and non-competitive events.

### **Keeping Hydrated**

All children are issued with a water bottle at the beginning of the school year and drinking water is available to them throughout the day. Should a water bottle need to be replaced these can be purchased via payments in Parentmail at a cost of £1 per bottle.

### **Healthy Eating**

Cartons of fresh milk are available to all school children. Milk is supplied to the school by 'Cool Milk' and all enquiries should be made directly to Cool Milk (details available from the school office).

We have worked hard on promoting healthy eating in school. Children in KS1 are provided with a mid-morning fruit snack through the Governments Fruit for Schools Scheme. We also offer the facility for KS2 pupils to purchase a daily fruit snack at a reduced rate. Parents choosing not to buy into this scheme are asked to ensure that their child's mid-morning snack is a healthy one i.e. fruit or vegetables.

Hot meals at school are offered to the children through Dolce. Meals are ordered directly through Dolce on the online Live Kitchen portal. Children will still be allowed to bring a packed lunch if this is the preferred option. Packed lunches should be brought in a neat, compact, labelled lunch box. In keeping with the promotion of a healthy diet we ask parents not to pack sweets or fizzy drinks. Small "thermos" type flasks or small cartons may be brought to school for drinks, glass bottles are not allowed. Lunch boxes should be clearly marked with the child's name.

### **Medicines**

We are only allowed to administer medicine to children if it has been prescribed by the doctor. We ask parents to collect and complete a medication form available from the school office giving permission for a member of staff or other responsible adult to supervise the medication. The medication should be clearly labelled and left in the school office unless other arrangements are agreed with the Headteacher and class teacher.

### **School Gardening Club**

Gardening Club is really popular with the children. It provides the children with a fantastic opportunity to grow their own fruit and veg, whilst broadening their understanding of the 'outdoor world'.



## **Clothing/Personal Belongings**

Our school uniform endeavours to be smart and comfortable to wear. School uniform is important as it creates a sense of belonging to our school community. Although our school uniform is not compulsory, we do encourage our pupils to wear it at all times.

**Our School Uniform:**

White shirt/polo shirt  
Red jumper or cardigan  
Grey or black trousers, tailored shorts, skirt or pinafore dress  
Black, white or grey socks/tights  
Black shoes or sandals  
Red gingham dress

**PE:**

**Indoor/Summer Kit**

Red Shorts (not Bermuda shorts)  
White T shirt

**Outdoors/Winter Kit**

Plimsolls or trainers  
Red or black jogging bottoms  
White long sleeved polo shirt

Please speak to the Office for details of how to order with our supplier Big Fish or follow the link on our website.

Space in our cloakrooms is very limited and we can only accommodate drawstring or small bags for each child to hang on their pegs. Book carriers bearing the school logo are suitable for the children to transport their reading books. These are available for purchase from our uniform supplier, Big Fish, as are PE bags and sun caps.

## **Being a Positive Role Model**

We have high expectations of everybody within our school community. We work positively together to promote our Christian Values, which help shape our decisions and actions, therefore guiding our behaviours and interactions with one another.

Children are recognised and praised for demonstrating positive behaviours, both in learning and conduct. This is done in a range of ways. We also recognise that sometimes children might make a poor choice and this matter is then dealt with clearly and fairly.

For full details on how we promote positive behaviour in our school

please refer to our 'Promoting Positive Behaviour Policy' available on the school website:

[http://www.hartwellschool.com/images/policy\\_documents/school/Promoting-Positive-Behaviour-Policy-2018.pdf](http://www.hartwellschool.com/images/policy_documents/school/Promoting-Positive-Behaviour-Policy-2018.pdf)

## **Home/School Communication**

At all times the welfare, health safety and pastoral care of our children is of paramount importance. There are occasions when due to illness or an accident we have to send a child home or to a clinic or hospital. When these emergencies arise it is very important that we can contact a parent.

We must have current:

Home telephone number

Work telephone number

Contact person authorised to act for parent in an emergency

As part of our safeguarding duty, we need more than one contact for a child; two people as a minimum. The school needs to be kept updated of any changes to this information, any changes in family circumstances or any new information about the child's health.

When a child is admitted into Hartwell Primary School his/her birth certificate must be brought to the office to confirm the date of birth.

Our Home/School Agreement is a statutory requirement to be shared with parents, signed and returned to school.

Although the school makes every effort to keep parents informed about the progress and well-being of their child there may be times when particular circumstances arise that mean a parent needs an appointment to see the child's teacher or the Headteacher. In this situation we ask that parents approach the school office in the first instance and every effort will be made to provide a mutually convenient appointment.

Our school day begins with an open door policy to the classes from 8:45am; all children must be in school by 8:55am when the school day officially begins. Our school day ends at 3:20pm. The School Office is open from 8:30am-4:30pm.

## **Wrap Around Care at Happy Hols**

We are incredibly proud of our close working relationship with Happy Hols who provide before and after school care.

Children can attend Breakfast Club from 7:30am each morning. Children are given a healthy, balanced breakfast and still have time to socialise and engage in a range of well planned activities.

Happy Hols also provide after school care until 6pm. Children attending will be given a drink and snack to keep them going until dinner time at home. Our children who attend Happy Hols love the range of play and activities they can engage in.

For further details:

<http://www.hartwellschool.com/parent-zone/breakfast-and-after-school-care>

